# New York Credit Union Association Board of Director Position Description

# New York Credit Union Association Mission Statement

Advancing the credit union movement by advocating, educating, uniting and supporting the interests of all credit unions in New York State.

# Overview

The Board of Directors is responsible for ensuring the organization's long-term financial stability and integrity. Officers and Directors ensure that the organization fulfills its mission by doing quality work.

#### **Responsibilities & Expectations**

- 1. Actively demonstrate your commitment to being a strong advocate for the credit union movement.
- 2. Actively engage fellow credit unions to support membership in the Association and support for its programs and initiatives.
- 3. Actively participate in Association advocacy initiatives including lobbying state & federal legislators, participating in hike the hills, calls to action, etc.
- 4. Ensure that your credit union leads by example in support of FOCUS NY and CULAC by participating in programs such as Leader of the PAC, Deduct-A-Buck, payroll deduction, Empire Club, etc.
- 5. Act as a liaison between the Association and member credit unions.
- 6. In recognition of our movement's cooperative spirit, assure that your credit union gives every consideration to using the produces and services offered by credit union owned system providers, including the Association's affiliated entities and endorsed business partners.
- 7. Ensure that your credit union leads by example in support of programs and initiatives by the New York Credit Union Foundation.
- 8. Employ the president/chief executive officer and sets the terms and conditions of employment. Participate in the CEO's annual performance review.
- 9. Support the Board's approved official position even if the director voted against the position.
- 10. Adopt an annual operating budget and business plan for the organization.
- 11. Adopt an organizational strategic plan including short and long-range goals and objectives.
- 12. Authorize an annual audit of the financial records of the Association by a certified public accountant firm.
- 13. Appoint various Trustee/committee members for entities including Audit Committee, Awards Committee, Ethics Committee, Governmental Affairs Committee, Investment Committee, FOCUS NY, New York Credit Union Foundation.
- 14. Act in the best interest of the organization, and excuse myself from discussions and votes when I have a conflict, or perceived, conflict of interest.
- 15. Determine the board's decision-making process and governance policies.
- 16. Annually evaluate the performance of the Board of Directors and takes steps to improve its performance.

# **Terms of Service**

Members of the Association's Board of Directors are elected to a three-year term.

# **Time Commitment**

Attend and participate in the Association's Annual Membership Meeting; a total of four (4) regular board meetings; and one (1) board planning session held annually.